

## **Mandate CLIC Collaboration Board Chairperson**

### **Introduction:**

Following five years experience of the CLIC/CTF3 collaboration, and on the occasion of a new chairmanship period, the document below attempts to clarify the role and mandate of the CLIC collaboration board chairperson.

### **Role of the Collaboration Board Chairperson - from the Collaboration Memo of Understanding (MoU)**

The role of the chairperson has been defined in chapter 3 of the CLIC/CTF3 collaboration MoU related to the mechanism of co-ordination and decision making. The two relevant articles of interest are reproduced below:

- 3.2 The CLIC/CTF3 Collaboration Board composed of representatives of the collaborating institutes, shall elect the Chairman and the Spokesperson, define the work programme of the Collaboration, co-ordinate the Collaboration's activities, resolve disputes, decide on proposals for accession as Member of the Collaboration, propose amendments to this MoU where required, propose the closure of the Feasibility Experiments to the Director-General of CERN, and decide on any other matter that may arise. As it is intended that the CTF3 Co-ordination Committee shall operate in a "scientific spirit", for all normal business each Member shall have one vote, regardless of the financial value of its contributions. For all normal business, the Chairman shall strive for decision-making by consensus but where that is not feasible, decisions shall be taken by a simple majority of votes cast.
- 3.3 In circumstances declared exceptional by the Chairman of the CTF3 Co-ordination Committee, or by CERN as the Host Laboratory, or by consensus or simple majority vote by the CTF3 Co-ordination Committee, the Committee shall be entitled to decide that a matter is not considered "normal business" and that a special vote shall be held in order to come to a decision on that matter.

The following update of the mandate of the CLIC collaboration chairperson is based on the experience of the large LEP and LHC experiment collaborations and takes into account:

- o the chairperson's role as defined in the MoU above
- o the evolution from 2006, especially the extension of the collaboration from CTF3 specific subjects to subjects related to the CLIC study

**Mandate:**

The CLIC Collaboration Board (CCB) Chairperson is elected by the CLIC Collaboration Board, on the basis of a simple majority, for a period of three years, normally non-renewable. The election will take place no later than six months before the end of the term in progress. The principal duties of the CCB Chairperson are as follows:

- Call the CTF3 Collaboration Board at least twice a year and prepare the agenda for these meetings.
- Nominate CLIC Advisory Committee (ACE) members and chairman, and define their mandate in consultation with the major stakeholders (e.g. CERN management, a future global LC structure, etc)
- Based on a proposal of the LC study leader and the CLIC Collaboration Spokesperson and advice of the CLIC Advisory Committee (ACE), prepare discussions on the broad lines of the work program in the Collaboration Board.
- Based on preparatory work by the appropriate CLIC steering groups and at least annually:
  - Review and follow-up work progress
  - Review and follow-up of M&P resources, especially the consistency of the resources with the work program
- Strive to reach decisions by consensus in the CLIC Collaboration Board. In circumstances declared exceptional by the CCB Chairman, or by CERN as the Host Laboratory, or by consensus or simple majority vote by the CCB, the Board shall be entitled to decide that a matter is not considered “normal business” and that a special vote with a voting procedure to be defined by the chair-person shall be held in order to come to a decision on that matter.
- Represent the CLIC Collaboration Board Members in their relation to the CLIC management.
- Represent, together with the LC study leader and the CLIC Collaboration Spokesperson, the CLIC Collaboration in its external relations to other groups and authorities, in particular the International Committee for Future Accelerators (ICFA) and a possible future global LC structure, the Funding Agency for Large Colliders (FALC) and the ILC-GDE in the frame of the CLIC/ILC collaboration.
- Consider a revision of the present CLIC/CTF3 MoU for better adaptation to the new CLIC phase, also in view of future developments towards a LC governance.
- Foster extension of the collaboration by additional contribution of present members and participation of new members
- Pro-actively support members for additional resources.